

NOMAS PUBLICATION POLICY

The Steering Committee will serve as the Publications Committee and make all decisions regarding priorities of analyses, manuscripts, and authorship.

The purposes of the NOMAS publication policy are:

1. To facilitate the production of timely, high quality abstracts and manuscripts;
2. To minimize inconsistencies and avoid redundancies in the presentation of results from the study;
3. To protect against premature publication and other potential violations of the scientific integrity of the study;
4. To provide the opportunity for all investigators to participate in, and receive publication credit for, the presentation of NOMAS data and results;
5. To provide authorship guidelines;
6. To assist the Data Management and Statistical Analysis Teams in the analysis and reporting of data, and to protect them from excessive demands.

The following policies will serve as the framework for all issues regarding publications:

1. The policy will be administered by the Steering Committee;
2. The Steering Committee has the final decision on approving submissions for publication;
3. The Steering Committee has overall responsibility for acceptance of project proposals and final approval of publications, but may delegate responsibilities to ad-hoc publications sub-committees as may be needed for specific projects;
4. No unpublished NOMAS data from any source (e.g., annual progress reports) can be published in any format (poster, presentation, abstract, manuscript, etc.) without approval of the Steering Committee;
5. Analyses for all publications will be performed by a member of the Statistical Analysis Team, which includes members from both sites, unless other data analysis strategies have been approved by the Steering Committee;
6. Priorities of manuscripts will be in the following order: (1) primary aims; (2) secondary aims; (3) additional ancillary studies generated by ideas from NOMAS investigators; (4) additional ancillary studies generated by ideas from external (non-NOMAS) investigators;
7. The Northern Manhattan Study analyses prepared for publication and public dissemination must be conducted and interpreted within the limitations imposed by their observational nature;
8. The words "The Northern Manhattan Study" will be included in the title of the manuscript or otherwise acknowledged in all publications, unless otherwise approved by the Steering Committee.
9. All publications shall acknowledge the support of the National Institutes of Health whenever publicizing the work in any media. To effect the foregoing, the manuscript shall include an acknowledgment as follows: "This project has been funded at least in part with federal funds from the National Institutes of Health, National Institute of Neurological Disorders and Stroke by R01-NS29993." Other sources of funding may be listed additionally as appropriate.
10. A list of analyses and manuscripts in progress will be maintained by the UM Project Manager. It will be circulated on all Steering Committee calls and at in-person meetings. Proposals for new analyses will also be submitted through the UM Project Manager for presentation to the Steering Committee.

The responsibilities of the Steering Committee with respect to publications are to:

1. Review, provide feedback to the primary authors, and approve proposed abstracts for presentations at annual meetings. These must be submitted to the Steering Committee no later than 2 weeks before the

abstract submission deadline, and the Committee will respond within one week, but generally much more quickly.

2. Review, provide feedback to the primary authors, and approve manuscripts for publication. The Committee will respond within 2 weeks. The Steering Committee must be given ample time in advance of all presentations, press releases, and brochures which reference the Northern Manhattan Study in order to provide comments, ask questions, and give approval.
3. Approve authorship assignments (see Authorship below).
4. Where publications sub-committees have been enlisted, final approval of abstracts and manuscripts will be determined by the Steering Committee.
5. Coordinate efforts with the Data Management and Statistical Analysis Teams.
6. Review submitted external project proposals to determine feasibility, given the existing database and resources.

The following policies regarding authorship will be in effect:

1. All authors must meet the standard requirements for authorship (Uniform Requirements for Manuscripts Submitted to Biomedical Journals) agreed to by the International Committee of Medical Journal Editors.
2. All papers will have at least one contributing author from each site. Thus significant intellectual input from investigators at both sites will always occur. This will usually but not necessarily be one of the PIs.
3. First authorship will be assigned to the author who takes primary responsibility for writing the manuscript. In some cases, a second author may also be listed as contributing equally to the manuscript.
4. Senior authorship (last author listed) will be determined by the nature of the aim of the study, and will depend upon the expertise of the investigators. The lead author will have the opportunity to suggest the order of other authors based upon contributions. Final decisions about authorship will be determined by the Steering Committee. If consensus is not achieved, a vote may be required to resolve disputes. No significant disputes have yet arisen in the determination of authorship status in NOMAS despite collaboration with many investigators from several departments and institutions.
5. Decisions about authorship will be made at the time of initiation of the writing project, and final approval will be granted by the Steering Committee.